



Rental Application

Each Co-Applicant must complete a separate Rental Application. Date: \_\_\_\_\_
Community \_\_\_\_\_ Apartment #: \_\_\_\_\_

Please tell us about yourself

Full Name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_
Social Security #: \_\_\_\_\_ Driver's License #: \_\_\_\_\_ Email: \_\_\_\_\_
Marital Status: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Gender: \_\_\_\_\_
Your Vehicle Make/Model: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_ Auto License #: \_\_\_\_\_
2nd Vehicle Make/Model: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_ Auto License #: \_\_\_\_\_
Name of Co-Applicant(s): \_\_\_\_\_
Other Occupants (minor children/non-lease holders):
Names: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Relationship: \_\_\_\_\_
Names: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Relationship: \_\_\_\_\_
Names: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Relationship: \_\_\_\_\_
Person to notify in Case of Emergency: \_\_\_\_\_ Email: \_\_\_\_\_
Address of Emergency Contact: \_\_\_\_\_
Relationship: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_
Do you have pets? \_\_\_\_ If yes, how many \_\_\_\_ Type \_\_\_\_ Weight \_\_\_\_ Breed \_\_\_\_ Age \_\_\_\_
Type \_\_\_\_ Weight \_\_\_\_ Breed \_\_\_\_ Age \_\_\_\_

Please give your resident history for the past 3 years (beginning with your current address)

Current Address: \_\_\_\_\_ Month/Year Moved In \_\_\_\_/\_\_\_\_
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Month/Year Moved Out \_\_\_\_/\_\_\_\_
Reason for leaving: \_\_\_\_\_ Monthly rental rate \$ \_\_\_\_\_
Owner or Landlord: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Permanent Address (if student): \_\_\_\_\_

Previous Address: \_\_\_\_\_ Month/Year Moved In \_\_\_\_/\_\_\_\_
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Month/Year Moved Out \_\_\_\_/\_\_\_\_
Reason for leaving: \_\_\_\_\_ Monthly rental rate \$ \_\_\_\_\_
Owner or Landlord: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Please give your employment information for the past 3 years (beginning with your current employer)

Employment Status: \_\_\_\_ Full Time \_\_\_\_ Part Time \_\_\_\_ Retired \_\_\_\_ Unemployed \_\_\_\_ Student \_\_\_\_
Current Employer: \_\_\_\_\_
Address: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Occupation: \_\_\_\_\_
Dates Employed: \_\_\_\_\_ Supervisor: \_\_\_\_\_
Monthly Gross Salary: \$ \_\_\_\_\_ Supervisor Phone #: (\_\_\_\_) \_\_\_\_\_
School \_\_\_\_\_ ID# \_\_\_\_\_ Present Status  F  S  J  S  G Doc. Major: \_\_\_\_\_

Previous Employment History:

Employer: \_\_\_\_\_
Address: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Occupation: \_\_\_\_\_
Dates Employed: \_\_\_\_\_ Supervisor: \_\_\_\_\_
Monthly Gross Salary: \$ \_\_\_\_\_ Supervisor Phone #: (\_\_\_\_) \_\_\_\_\_

If there are other sources of income that you would like us to consider, please list income, source and person (Bank, Employer, etc.) who may be contacted for confirmation. You **DO NOT** have to reveal alimony, child support unless you want us to consider it in this application.

Amount \$ \_\_\_\_\_ Source/Verification Contact \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Have you ever: Filed for bankruptcy within the last 3 years?  Yes  No  
Been evicted?  Yes  No

Have you ever been convicted of a felony?  Yes  No

If yes, please explain providing location, date and nature of each offense: \_\_\_\_\_

Have you ever been convicted of criminal sexual conduct such that you are required to register/notify local law enforcement agency of your address?  Yes  No

If yes, please explain providing location, date and nature of each offense: \_\_\_\_\_

How did you hear about this apartment community? \_\_\_\_\_

What attracted you to this apartment community? \_\_\_\_\_

Why are you leaving your present address? \_\_\_\_\_

An administrative fee is required before an application will be considered. The office reserves the right to deny any application.

I certify that the preceding information furnished is accurate and complete and agree that inaccuracies and/or omissions may be the basis for denial of my application or any residency created in reliance on this application. I authorize Maplegrove Property Management, LLC to verify any of the information contained in this application and/or make a thorough credit evaluation.

Applicant's Signature: \_\_\_\_\_

Receipt of fee of \$ \_\_\_\_\_ is acknowledged by: \_\_\_\_\_

Check or Money Order # \_\_\_\_\_

No residency is created by this application, only through a written lease agreement signed by both the resident and the landlord.

**Applicant further acknowledges that Maplegrove Property Management, LLC is the agent for the property owner.**

**Applicant: DO NOT WRITE BELOW, FOR OFFICE USE ONLY**

Identification Confirmed by: \_\_\_\_\_ Prospect Driver's License # \_\_\_\_\_

**CURRENT LANDLORD REFERENCE:**

Date: \_\_\_\_\_ Person Contacted: \_\_\_\_\_ Verified all information provided on Application \_\_\_\_\_

Is applicant currently on a lease? \_\_\_\_\_ Number of late payments or NSF checks (within last 3 years) \_\_\_\_\_

Any complaints re. this applicant, their guests, pets etc. \_\_\_\_\_

Would you rent to them again? \_\_\_\_\_

**PREVIOUS LANDLORD REFERENCE:**

Date: \_\_\_\_\_ Person Contacted: \_\_\_\_\_ Verified all information provided on Application \_\_\_\_\_

Is applicant currently on a lease? \_\_\_\_\_ Number of late payments or NSF checks (within last 3 years) \_\_\_\_\_

Any complaints re. this applicant, their guests, pets etc. \_\_\_\_\_

**CURRENT EMPLOYMENT REFERENCE:**

Date: \_\_\_\_\_ Person Contacted: \_\_\_\_\_ Verified all information provided on Application \_\_\_\_\_

**PREVIOUS EMPLOYMENT REFERENCE:**

Date: \_\_\_\_\_ Person Contacted: \_\_\_\_\_ Verified all information provided on Application \_\_\_\_\_

**Terms of Acceptance:**

Application Approved/Denied (circle one) Approved by: \_\_\_\_\_

Person notifying applicant: \_\_\_\_\_ Date: \_\_\_\_\_ Method of notification: \_\_\_\_\_

**Approved:**

Move in Date: \_\_\_\_\_ Lease Signing Date: \_\_\_\_\_ Rented by: \_\_\_\_\_ Guarantor: \_\_\_\_\_

Security Deposit: \$ \_\_\_\_\_ Concession/Special: \$ \_\_\_\_\_

**Denied:**

Reason for denial: (circle one) income credit resident history criminal